



MARION COUNTY

SHERIFF'S OFFICE

Service Fee Calculation

				Total Amount
<u>COPY SERVICES</u>				
Case Report Copies	_____	X	\$0.15 per page	= _____ \$0.00
Certified Copies	_____	X	\$1.00 per page	= _____ \$0.00
<u>NOTARY SERVICES</u>				
	_____	X	\$5.00 per notary	= _____ \$0.00
<u>BACKGROUND CHECKS</u>				
Initial Background	_____	X	\$5.00 per initial background	= _____ \$0.00
Additional Name, i.e., Maiden Name Hyphenated Names, aka's	_____	X	\$1.00 per name	= _____ \$0.00
Per Page of Background	_____	X	\$0.15 per page	= _____ \$0.00
<u>CLERICAL RESEARCH</u>				
First Hour	_____ 1 _____	X	\$20.00 per hour	= _____ \$20.00
Additional Research Time	_____	X	\$5.00 per quarter hour	= _____ \$0.00
Other / Misc.				
Includes DVD's, CD's etc..	_____ 1 _____	X	\$1.15 per disk	= _____ \$1.15
TOTAL FEES				_____ \$21.15
CASH TENDERED				_____

Note: Clerical research fees are not assessed for the first 15 minutes spent responding to a public records request. Thereafter, each quarter-hour spent is billed at the rate of \$5.00 per full quarter hour. If only a portion of a quarter hour is used, time should be rounded down to the nearest quarter hour increment.

CHANGE DUE

_____ (\$21.15)

Billy Woods, Sheriff